

HLT31120 Certificate III in Non-Emergency Patient Transport

2025 Schedule Planner

The Certificate III in Non-Emergency Patient Transport is delivered in collaboration with Best Practice Health Education.

Class times: All classes for NEPT are planned for On-Campus attendance, either at Best Practice or Swinburne.

Commencing the week of 21 July & 6 October, classes are held on Tuesdays, Wednesdays and Thursdays for 10 weeks.

Venues:

Swinburne - Wantirna Campus

369 Stud Road, Wantirna

Best Practice Health Training - Vermont

21/634-644 Mitcham Road, Vermont

Please note: Car parking is on the opposite side of the road in the side street (Orion Street). Please read all street signs.

Other Information:

Wear casual comfortable clothing as you will be required to perform various manual handling tasks during these sessions.

You will also be provided with an overview of the non-emergency patient transport industry along with specific employment requirements to assist you in gaining employment at the completion of the course.

Access to a working computer with an internet connection, microphone and camera is essential.

Course dates

Wantirna Campus Unit Delivery – on campus

Unit Code	Unit Title	July Intake Wantirna Tuesday, Wednesday, Thursday	October Intake Wantirna Tuesday, Wednesday, Thursday
	Online Orientation Session	TBA	TBA
HLTINF001	Comply with infection prevention and control policies and procedures	22nd, 29th July & 5th, 12th August AM	7th, 14th, 21st October AM
HLTWHS002	Follow safe work practices for direct client care	22nd, 29th July & 5th, 12th August PM	7th, 14th, 21st October PM
HLTAAP001	Recognise healthy body systems	23rd, 30th July 6th, 13th, 20th, 27th August & 3rd, 10th, 17th September AM	8th, 15th, 22nd, 29th October 5th, 12th, 19th, 26th November & 3rd, 10th, December AM
BSBMED301	Interpret and apply medical terminology	23rd, 30th July 6th, 13th, 20th, 27th August & 3rd, 10th, 17th September AM	8th, 15th, 22nd, 29th October 5th, 12th, 19th, 26th November & 3rd, 10th, December AM
CHCDIV001	Work with diverse people	19th, 26th August & 2nd September AM/PM	11th, 18th, 25th November AM/PM
HLTWHS006	Manage personal stressors in the work environment	9th, 16th September AM/PM	2nd, 9th December AM/PM

Best Practice Unit Delivery

Unit Code	Unit Title	July Intake Vermont	October Intake Vermont
HLTWHS005	Conduct manual tasks safely	24th July AM/PM	9th October AM/PM
HLTAID011	Provide First Aid	31st July & 7th, 14th, 21st August AM	16th, 23rd, 30th October & 6th November AM
HLTAID014	Provide Advanced First Aid	31st July & 7th, 14th, 21st August AM	16th, 23rd, 30th October & 6th November AM
HLTAID015	Provide Advanced Resuscitation and Oxygen Therapy	31st July & 7th, 14th, 21st August PM	16th, 23rd, 30th October & 6th November PM
HLTOUT001	Implement safe access and egress	28th August & 4th, 11th September AM	13th, 20th, 27th November AM
HLTOUT007	Transport non- emergency patient under operational conditions	28th August & 4th, 11th September PM	13th, 20th, 27th November PM
HLTOUT010	Communicate in complex situations to support health care	18th September AM/PM	4th, 11th December AM/PM