



Quarterly Course Calendar



OCTOBER | NOVEMBER | DECEMBER
2026 - QUARTER FOUR

Live Online Short Courses

Our **Live Online training** is delivered to you live, providing similar interactions as face-to-face training with the benefits of remote access. The training is delivered through video conferencing and discussion board platforms. Workshops are broken into interactive video sessions, including presentations and distribution of materials and discussion board based activities.

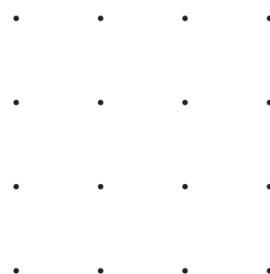
LIVE ONLINE COURSES	COURSE PAGE	DAYS	FEES	OCTOBER 2026	NOVEMBER 2026	DECEMBER 2026
Business Skills						
Finance for Non Finance Managers	DISCOVER MORE	2	A\$1,600.00		26 - 27 November	
Contract Management Essentials	DISCOVER MORE	2	A\$1,600.00			3 - 4 December
Negotiation Skills	DISCOVER MORE	1	A\$900.00			4 December
Masterclass: Design Business Strategy	DISCOVER MORE	2	A\$2,000.00		16 - 17 November	
Business Analysis	DISCOVER MORE	2	A\$1,600.00		9 & 10 November	
Coaching and Innovation						
Masterclass: Leader as Coach	DISCOVER MORE	2	A\$2,000.00	1 - 2 October		10 - 11 December
Masterclass: Lead Innovative Thinking and Practice	DISCOVER MORE	2	A\$2,000.00	20 - 21 October		
Communication Skills						
Business Writing Skills	DISCOVER MORE	1	A\$900.00		11 November	9 December
Conflict Resolution	DISCOVER MORE	1	A\$900.00			4 December
Empowering Women In The Workplace	DISCOVER MORE	1	A\$900.00		19 November	
How to Have a Difficult Conversation	DISCOVER MORE	1	A\$900.00	2 October		10 December
Confident Communication	DISCOVER MORE	1	A\$900.00	9 October		9 December
Mediation Training	DISCOVER MORE	1	A\$900.00		20 November	
Digital Skills						
Microsoft Excel Introduction	DISCOVER MORE	1	A\$470.00		5 & 24 November	
Microsoft Excel Intermediate	DISCOVER MORE	1	A\$470.00	7 & 22 October	11 November	2 & 15 December
Microsoft Excel Advanced	DISCOVER MORE	1	A\$470.00	27 October	19 November	17 December
Microsoft Word Intermediate	DISCOVER MORE	1	A\$470.00	13 October		
Microsoft Word Advanced	DISCOVER MORE	1	A\$470.00	29 October		
Using Outlook More Efficiently	DISCOVER MORE	1	A\$470.00		17 November	
Saving Time with Copilot	DISCOVER MORE	1	A\$470.00		23 November	
Leadership and Management						
Emotional Intelligence Training	DISCOVER MORE	1	A\$900.00			3 December
Leadership Development Program	DISCOVER MORE	1	A\$900.00	7 October	10 November	9 December
New Supervisor	DISCOVER MORE	2	A\$1,600.00			2 - 3 December
Positive Leadership	DISCOVER MORE	2	A\$1,600.00	7 - 8 October		1 - 2 December
Managing for Maximum Performance	DISCOVER MORE	1	A\$900.00			8 December
Masterclass: Transformational Leadership	DISCOVER MORE	2	A\$2,000.00		11 - 12 November	
Masterclass: Change Management	DISCOVER MORE	2	A\$2,000.00		5 - 6 November	
Personal Effectiveness						
Resilience, Stress Management and Mindfulness	DISCOVER MORE	1	A\$900.00		18 November	
Project Management						
Project Management Fundamentals	DISCOVER MORE	2	A\$1,600.00	27 - 28 October		3 - 4 December
Masterclass: Agile Project Management	DISCOVER MORE	2	A\$2,000.00	7 - 8 October		7 - 8 December

Special Offers

Swinburne Alumni and Not-for-Profit Organisations* receive a 10% discount on all non-accredited short courses.

Book three or more places in a short course to receive a discount.

* Organisation must be registered with the Australian Charities and Not-for-profits Commission.



Online Self Paced Short Courses

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ONLINE COURSES	COURSE PAGE	FEE\$
Generative AI for Professionals	DISCOVER MORE	A\$295.00
Mastering the Art of Workplace Storytelling	DISCOVER MORE	A\$295.00

Qualifications

Swinburne Edge **qualifications** for professional development are accelerated courses specifically designed for working professionals to upskill fast. Our accelerated courses don't compromise on quality or support. When you partner with us through an accelerated course, you're getting more than just a one-off qualification. You're tapping into the resources of one of the leading education providers in Australia.

Contact us for more information about our qualification commencement dates

QUALIFICATIONS	AVAILABILITY
Business	
BSB50120 Diploma of Business	DISCOVER MORE
10840NAT Graduate Certificate in Applied Business	DISCOVER MORE
Human Resources	
BSB50320 Diploma of Human Resource Management	DISCOVER MORE
Management	
BSB40920 Certificate IV in Project Management Practice	DISCOVER MORE
BSB50420 Diploma of Leadership and Management	DISCOVER MORE
BSB50820 Diploma of Project Management	DISCOVER MORE
Work Health and Safety	
BSB41419 Certificate IV in Work Health and Safety	DISCOVER MORE
BSB51319 Diploma of Work Health and Safety	DISCOVER MORE
SS-AUDIT1 Lead Auditor Training	DISCOVER MORE
BSB50920 Diploma of Quality Auditing	DISCOVER MORE
Training and Assessment	
TAE40122 Certificate IV in Training and Assessment	DISCOVER MORE
Coaching	
11252NAT Graduate Certificate in Organisational Coaching	DISCOVER MORE
SS-COACH1 Executive Coaching Program	DISCOVER MORE

Funding options

Did you know that you are eligible for Skills First Funding and/ or a VET Student Loan? Swinburne Edge can work with you to explore payment options. Contact us for more information.

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